

Principal Packet



School Name _____

Volunteer Name _____

Volunteer Phone _____

What Is Dove Bible Club?

Mission

Share the good news of Jesus Christ in the schools and communities.

Vision

Share the love of Jesus Christ with the world so they will BELIEVE Christ; RECEIVE Christ; and OBEY Christ throughout their life!

Organization Type

To be tax-exempt under section 501(c)(3) of the Internal Revenue Code, an organization must be organized and operated exclusively for exempt purposes set forth in section 501(c)(3), and none of its earnings may inure to any private shareholder or individual. In addition, it may not be an action organization, *i.e.*, it may not attempt to influence legislation as a substantial part of its activities and it may not participate in any campaign activity for or against political candidates.

Organizations described in section 501(c)(3) are commonly referred to as *charitable organizations*. Organizations described in section 501(c)(3), other than testing for public safety organizations, are eligible to receive tax-deductible contributions in accordance with Code section 170.

The organization must not be organized or operated for the benefit of private interests, and no part of a section 501(c)(3) organization's net earnings may inure to the benefit of any private shareholder or individual. If the organization engages in an excess benefit transaction with a person having substantial influence over the organization, an excise tax may be imposed on the person and any organization managers agreeing to the transaction.

Section 501(c)(3) organizations are restricted in how much political and legislative (*lobbying*) activities they may conduct. For a detailed discussion, see Political and Lobbying Activities. For more information about lobbying activities by charities, see the article Lobbying Issues; for more information about political activities of charities, see the FY-2002 CPE topic Election Year Issues.

Excerpt from

<https://www.irs.gov/charities-non-profits/charitable-organizations/exemption-requirements-section-501c3-organizations>

Registration

Students join Dove Bible Club by having their parents register them online at <https://dovebibleclub.org>. Dove Bible Club Flyers will be given for each student in the school. If parents do not register their child before the meeting, the student will not be able to stay and will have to take their normal transportation home.

Meeting Dates & Times

Dove Bible Club only meets ***once*** a month on the same week and day of each month. For example, the 2nd Wednesday of each month Example School Elementary meets.

Dove Bible Club's meeting will start about 10 minutes after school dismissal. This gives volunteers time to allow all the students to arrive or be picked up from after care locations. The meeting lasts for ***1 hour***. Volunteers will arrive earlier to set up and stay after the meeting until each student has been picked up or taken the proper transportation home.

Snacks

Each student will receive a snack while at Dove Bible Club. ***Before*** snacks are given to students, volunteers will check the attendance sheet to confirm if a student has any food allergies. Allergy information is provided by the parent or guardian and filled out on the registration form. If a student has an allergy to any snack that may be given throughout the year, they will not be given the snack. If available, an alternative snack will be given to student(s).

Finances

Dove Bible Club is free! Many churches partner with Dove Bible Club to make this possible. If a teacher desires to donate snacks to Dove Bible Club, they are more than welcome to!

Insurance

Dove Bible Club is insured and paperwork can be provided to confirm.

What Does A Meeting Look Like?

Theme song playing as students gather

Timing will vary based upon school dismissal times

2:30-2:40 Attendance/Check-in.....	10 min
2:40-2:45 Opening/Welcome, Prayer & Bible Check.....	5 min
2:45-2:55 Pledge to the Bible , Key Scriptures w/ Student Helpers (Psalm 119:105; 119:11; John 3:16)	10 min
2:55-3:00 Theme Song w/ dance movements.....	5 min
3:00-3:10 Prayer, Wordless Book, Invitation.....	10 min
3:10-3:25 Bible Lesson.....	15 min
Read Bible, Video Clip (2 min) or Drama	
3:25-3:30 Gather Items, Pass Out Snacks, Prepare for Dismissal	5 min

What Does A Lesson Look Like

Below is an example of what each lesson will look like for each meeting.

You do ***NOT*** have to create the lesson. Lessons are created by the Executive Director, posted on the website at <https://dovebibleclub.org/lessons/> , and given to volunteers at the Volunteer Training during the summer before the upcoming school year starts.

What Volunteers Are Responsible For:

- 1. *Going over the lesson to be prepared to teach it:***
(familiarize yourself with the story and scripture so you can help the students find it in their bibles. Also you want to be able to simplify the story for the younger children if they are not able to grasp the concept or lesson easily.)
- 2. *Know and be able to communicate the following:***
The Lesson, Character Trait, Memory Verse, Scriptures, & Take Home Point (all of which is provided on the lesson sheet which can be accessed from the Dove Bible Club website <https://dovebibleclub.org/calendar/> . See lesson example on next page
- 3. *Decide how you will bring the scriptures to life for the students:***
(dramatize the story, bring a picture book, bring props, etc.)
- 4. *Decide which volunteers will do what jobs:***
This will ensure that the meeting flows seamlessly. (Ex. Who is teaching the lesson, doing attendance, leading students in dance, Wordless Book, etc.)

Sample Lesson From September 2019

September	Jesus As a Boy		
Character Trait	Respect	Luke 2:51	Then He went down with them and came to Nazareth, and was subject to them, but His mother kept all these things in her heart.
Take Home Point:	Jesus wants us to obey our parents		
Lesson	Luke 2:40-52		
<p>40 Luke And the Child grew and became strong in spirit, filled with wisdom; and the grace of God was upon Him.</p> <p>41 His parents went to Jerusalem every year at the Feast of the Passover.</p> <p>42 And when He was twelve years old, they went up to Jerusalem according to the custom of the feast.</p> <p>43 When they had finished the days, as they returned, the Boy Jesus lingered behind in Jerusalem. And Joseph and His mother did not know it;</p> <p>44 but supposing Him to have been in the company, they went a day's journey, and sought Him among their relatives and acquaintances.</p> <p>45 So when they did not find Him, they returned to Jerusalem, seeking Him.</p> <p>46 Now so it was that after three days they found Him in the temple, sitting in the midst of the teachers, both listening to them and asking them questions.</p> <p>47 And all who heard Him were astonished at His understanding and answers.</p> <p>48 So when they saw Him, they were amazed; and His mother said to Him, "Son, why have You done this to us? Look, Your father and I have sought You anxiously."</p> <p>49 And He said to them, "Why did you seek Me? Did you not know that I must be about My Father's business?"</p> <p>50 But they did not understand the statement which He spoke to them."</p> <p>51 Then He went down with them and came to Nazareth, and was subject to them, but His mother kept all these things in her heart.</p> <p>52 And Jesus increased in wisdom and stature and in favor with God and men."</p>			

All monthly meetings will include:

- **The Lesson-**
 - All Lessons will be based off of the New Testament
- **Character Trait-**
 - A different character trait will be the focus of each month
- **Memory Verse-**
 - The main verse/main point of the lesson
- **Scriptures-**
 - Encourages reading and learning at home from lesson taught
- **Take Home Point-**
 - Encourages communication with parents about the lesson