



Area Support Volunteer Position Description

Purpose-

Ensure the schools under you are operating according to Dove Bible Club's standards by visiting club meetings, giving encouragement and providing support as needed. Responsible for the group of schools assigned to you by the President. There are 4 Area Support Volunteers. The schools are separated into Areas 1, 2, 3 & 4.

Monthly Time Commitment-

Approximately 16 hrs. per month

Duration-

The duration of this position is for 1 school year

Scope of Responsibility-

- Attend one club meeting for each school assigned to you per semester. Beyond that, it will be on an as-needed basis.
- Review for completion the Dove Bible Club School Report forms sent to you by the Primary School Contact Volunteer (PSCV) on a monthly basis.
- Attend the Volunteer Training
- Answer any questions the PSCV and their team may have.
- Attending Area Support Volunteer meetings 2x per semester, 4x per school year. Fall (Sept. and Dec.) & Spring (March and May).
- Serve on End Of Year fundraising committee.

How to Apply-

This is an appointed position.